



FYI: CBID BULLETIN

To: Lower Central Avenue Merchants

Date: September 17, 2003

From: Anthony Capece
Executive Director
Central Business Improvement District

Re: Parking meter installation information

For your information, The Albany Parking Authority will soon begin the process of installing the new electronic parking meters on Lower Central Avenue. The meters will go into service near the end of September or in early October 2003.

As with any project that impacts the business district, we assume that there will likely be questions. In an effort to help all of us in making a transition to metered parking on Lower Central Avenue, we have established a simple reporting form to fill out to report any questions or issues that arise from the installations. The form is on the back of this letter. Please feel free to make copies of the form and keep them for the future.

Please use this form should you encounter any items such as loading zone issues, handicapped parking, time settings, or even inoperative equipment, etc. As these meters become active, we will need to have these questions and issues documented in order to address issues effectively.

If you would like a copy of the Parking meter plan or the Reporting form, The BID office has archived the documents and posted them on the CBID web site <http://www.AlbanyCentral.com>.

Parking Meter Form

Date _____

Name: _____

Business Address: _____

Meter Number: _____

Location Description: _____

ISSUE:

Please fax, drop off or mail this form to:

CBID
Issue Report
176 Central Avenue
Albany, NY 12206

FAX: 518-462-2609

The CBID will collect issues weekly and forward them to the Albany Parking Authority.

